

FAU Bloop Quick Start Guide

TOPIC: Selecting an Area (Location Management)

Location Management: Selecting an Area

Use this to choose a large area that your field work will be located in if one does not already exist. This should be a large area such as a county or a designated refuge. Only PIs or selected lab managers will have access to this.

1. On your Dashboard, click on the Settings tab on the left
2. Select Locations
3. Select +Add new area
4. Scroll the map to your area
5. Zoom in so that your entire research area is encompassed
 - a. If there already exists an area that as most of your site in it, you can edit the existing area to include your sites.
6. Name the area with something that is a clear identifier
 - a. Use "Palm Beach County" instead of "northern research site"
 - b. Any project can use this area so name it something that will make sense to everyone, not just to your project.